



TOWN OF ASHBURNHAM

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TOWN ADMINISTRATOR'S REPORT

January 9, 2017

Town Administrator's reports are available on-line at <http://www.ashburnham-ma.gov>

COMMITTEE/COMMISSION UPDATES

Trust Fund Commissioners. The Trust Fund Commissioners now have three members. Tammy Coller, Michelle Johnson, and Linda Ramsdell. Their first meeting was last week in order to review a request from a resident in need.

Volunteer Openings. Currently there are openings on the following: (2) Conservation Commission, (2) Parks & Recreation Committee. These are listed on the Town's website under Volunteer Opportunities.

PERSONNEL

Sergeant. We had 1 internal applicant for the open Sergeant Position. This week we promoted Gregory Gushlaw from patrol officer to Sergeant. He will begin as Sergeant on January 15th.

Fire Chief Search Committee. I have appointed an eight member search committee which consists of: Jeff Lawrence (resident); Joe Olivari (resident); Walt Meissner (resident); Larry Barrett (Police Chief); Steve Nims (DPW Superintendent); Mary Calandrella (TA Admin); Bruce Whitney (Advisory Board member); and Kevin Nivala (Westminster Fire Chief). Jeff Lawrence is the chair of the committee. The Committee's first meeting will be January 17th. The hope is have the fire chief position posted no later than January 31st, open until filled with a preference given to applications received on or before February 28th; Committee interviews in March; and final interviews conducted by Interim Fire Chief Parow and myself in early April.

Emergency Management Meeting. I held my first emergency management meeting with the police chief, fire chief, building commissioner, and highway superintendent in attendance. We reviewed protocols and emergency preparations relative to last week's storm.

Department Head Meeting. I held a department head meeting earlier today. The notes from the meeting have been distributed to each Select Board member.

PROJECTS

Community Compact Cabinet. We are working on potential projects to submit to the State. We hope to have something in before the end of the month.

DLTA Funding. At a previous meeting, the Select Board discussed submitting a project to MRPC for DLTA funding that has been released by the state. The application is due the end of January, I will be submitting the application for work on our Master Plan Land Use element.

On-Going Projects—No update at this time

- DPW Site
- Meissner Property
- Sherbet Rd Winchendon/Ashburnham Water Line
- Gardner Sewer Memorandum of Understanding
- Route 101-TIP